

**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, September 26, 2012– Town Hall**

2012-13 Committee Positions:
Chair – Mike Chambers
Vice Chair – Rick Lefferts
Treasurer – Greg Price
Clerk – Jane Audrey-Neuhauser

Call to Order: Mike Chambers called the meeting to order at 7:03pm.

Members present: Jane Audrey-Neuhauser, clerk; Mike Chambers, Chair; Diane Dahill; Ellen Duggan; John Dwyer; Dave Hull; Greg Price, Treasurer

Members absent: Robert Horn; Rick Lefferts.

Diane Dahill has been appointed by the BOS; this position which will expire in 2015.

PUBLIC COMMENTS: Kevin Feehily came to the meeting to discuss th Rockland Field Renovation Proposal.

MEETING MINUTES:

Minutes of the September 26, 2012 meeting were approved with the addition of Michael Sullivan's attendance.

FINANCIAL:

The amount of the 2012 CPA distribution is \$ 51,825.

The amount of the anticipated CPA Surcharge income is estimated to be \$ 210,000.

ESTIMATED AMOUNTS -- Total income --	\$261,000	
10% (\$26K) for each of 3 required categories	- 91,000	
5% (\$13K) allowance for Administrative Expense	- 13,000	
Available for Unreserved/Recreation Category	170,000	
Previous Balance in U/R Category	+ 10,000	
Required for MCC Bond Payment	- 122,000	- 127,000
FY 2013 Amount available for U/R Category	58,000	- 53,000

As per the data received from Mike Sullivan, the amounts remaining in each category are:

Open Space -	\$156,000	+ \$26,000	= \$182,000
Historical -	\$108,000	+ \$26,000	= \$134,000
Community Housing -	\$171,000	+ \$26,000	= \$197,000
Unreserved -	\$10,000	-- used in above calculations	

Funds reserved for previous appropriations - \$362,000.

There are also several projects that were funded and either completed under budget or not begun for several years. It will be important for the CPC to "reclaim" this money and reassign it to the appropriate category. We will work on this for the Annual Town Meeting.

CORRESPONDENCE:

Kevin Feehily delivered a preliminary application for Rockland Field Renovation

BUSINESS:

REVIEW PRELIMINARY PROPOSALS –

HR017-13 -- \$7500 -- E Howard Scale and Cabinet Restoration -- Eligible

Plan would be to restore the scale and cabinet. Ellen Duggan was appointed as the liaison for the project.

REQUEST FINAL APPLICATION

-- \$10,000 – Conservation Fund Support – Eligible

OS011-13

This is the

annual request of the Conservation Commission. John Dwyer was appointed as the liaison for the project.

FINAL APPLICATION

Veteran's Housing – Eligible affordable housing units for eligible returning veterans. was appointed as the liaison for the project.

CH003-13 -- \$250,000 –

Project would build

Mike Chambers

REQUEST FINAL APPLICATION

REC019-13 -- \$60,000 – Tobin Park Bridge --

Jane Audrey-Neuhauser contacted

the proposal would likely qualify

preservation. Jane was appointed

VOTED NOT TO REQUEST FINAL

REC020-13 -- \$65,000 – Recreational Campus

Jane Audrey-Neuhauser contacted the Coalition project would be eligible. Greg Price was

REQUEST FINAL APPLICATION

REC021-13 -- \$300,000 – Rockland Field Renovation -- Eligible

Project would renovate the fields and build a covered structure

Jane Audrey-Neuhauser was appointed as the liaison

REQUEST FINAL APPLICATION

for shelter.

for the project.

It is important for both of these recreational proponents to discuss future plans for projects.

and timelines

CPC voted to extend the deadline for Final Applications for Funding to Nov. 12

UPDATING CPC MATERIALS re NEW CPA LEGISLATION – Mike will be working on the plan Ellen and Diane offered to assist. The plan is to reprint the CPP with the new legislation information and a generic schedule for submission of proposals. Proponents would be directed to the town website for specific dates and a printed insert would be prepared as well.

REVIEW REPORT TO STATE ON CPA PROJECTS FOR FISCAL 2012

Mike completed the online report of all projects approved by Town Meeting during the 2012 Fiscal Year. The projects were:

OS010-12 Conservation Support Fund -- \$10,000

REC015-12 Assabet River Rail Trail -- \$25,000

REC014-STM MCC Land Purchase -- \$200,000 cash payment
\$1,500,000 bond (15 year)

TIMELINE FOR PROPOSALS – for funding for 2013 Annual and Special Town Meetings

Oct 1 – Preliminary Application for funding due

Oct. 10 - CPC begins Review Process to determine if proposals meet the requirements of the CPA legislation.

Oct 17 – Notification to qualifying proposals

Nov 12 -- Final Applications due

Nov 14 -- CPC distributes applications to members for review.

December CPC meetings - CPC develops list of questions for each proposal and forwards them to the proponent.

January CPC meetings - Proponents come to CPC to further discuss proposals and answer questions.

January 23

or Feb. 13 CPC Meeting – Final vote on proposals

REVIEW PROJECTS --

MCC Land – The Re-use Committee is working with a consultant from the Metropolitan Area Planning Council. Several sessions were held:

September 27 -- Town Committees and Boards -- 3-6pm
October 10 – Visioning Session 7pm -- Continued use of the property as a golf course was the most frequently selected option with suggestions for multi-use when feasible.
October 20 – Tour and meeting at Maynard Country Club property 2pm
CEMETERY FENCE -- Historical Commission is working with Norfolk Prison to move forward with the fence project. Their foundry would remove the old fence and replace it with a historically accurate replica.

The meeting was adjourned at 8:38 pm.

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETING DATES:

Wednesday, November 14, 2012, 7:00pm, Town Hall.

Wednesday, November 28, 2012, 7:00pm, Town Hall. Diane Dahill will take notes.

CPC members are asked to inform the chair if they cannot attend so that a quorum can be determined.